

Randall Library E-Book Reader Borrowing Agreement

(E-book readers have been provided for you out of courtesy by the Randall Library Trust and/or Randall Library Friends Association/or Stow Community Chest. The Randall Library staff thanks them for their support. Adopted on June 11, 2014)

E-book Readers may be circulated only to Randall Library cardholders and library staff members. Borrowers of e-book readers must have accounts in good standing (defined as fines not exceeding \$10.00). E-book readers will be provided on a first-come first-served basis as available. Library cards must be presented to Circulation Desk staff at the time of check-out.

E-book readers can only be check out to patrons 18 years or older, or to younger patrons with a parent or legal guardian present at time of check-out. Parents or legal guardians must provide identification and must agree to accept the financial responsibilities listed below for children in their care who have borrowed an e-book reading device.

E-book reading devices will not be sent in delivery to another library within the Minuteman system. These devices will only be checked out to stow patrons and just be returned to the Randall Library.

An e-book reader borrower must fill out an E-book Reader Borrowing Agreement **each** time they borrow a device.

- I agree to be responsible for damage, loss or theft of the e-book reading device while it is checked out to me.
- I am responsible for the entire replacement cost of the e-book reading device (\$190.00) as well as a processing fee (\$10.00). Total cost not to exceed \$200.00.
- I agree that the use of this device is restricted to the content installed. Downloading additional content is not permitted.
- This device must be returned promptly when it is due, and may not be renewed. Charges of late fees are \$5.00 per day.
- I agree not to return this device in the book drop; it must be handed to a librarian at the Circulation Desk to be checked in upon return. There is a \$25.00 fee for non-compliance.

I agree to the above terms:

Print name

Phone Number

Signature

Library Card Number

I agree to the above terms for my child under the age of 18 years old

Print name

Signature

Date Borrowed:

Device # _____

Staff inspection completed on return-please initial and date:

